

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
DECEMBER 23, 2013 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on December 23, 2013 beginning at 6:00 p.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Jill Johnson, Chair, Kelly Emerson, Member, and Helen Price Johnson, Member were present. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

The Elected Officials and Appointed Department Heads Roundtable meeting, typically scheduled for 11:00 a.m. on the fourth Monday of each month, was cancelled for December.

PUBLIC INPUT OR COMMENTS

[Documents on file with the Clerk of the Board]

Public input or comments were offered by:

- Carol Wilkerson
- Michael Monson
- Garrett Newkirk
- Joe Mosolino
- Eric Mitten
- Clay Miller
- Paula Spina

MODIFICATIONS TO THE AGENDA:

Added to Regular Agenda from Consent Agenda - Item 27

Award of Rural County Economic Development Sales Tax Funds 2013 – Port of Coupeville

Added to the Agenda as a New Item – Item 77

Discussion Regarding Temporary Event Policy 002/13

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills:	\$787,634.80
Vouchers:	\$421,130.27
Electronic funds transfers:	\$119,332.15
Payroll:	\$ 1,771.84
Minutes:	None

2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion – 2014 Program Year

- Camano Island Chamber of Commerce for Visitor Information Center Tourism Marketing & Fulfillment Program. Amount: \$23,000 (RM-BOCC-2013-359)
- City of Oak Harbor for Whidbey Island Marathon/Half Marathon. Amount: 3,400 (RM-BOCC-2013-410)

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- Clinton Chamber of Commerce for Clinton Chamber Visitors Information Center (VIC). Amount: \$9,000 (RM-BOCC-2013-378)
- Coupeville Arts Center, dba Pacific Northwest Art School for brochure production and mailing to reach off-Island. Amount: \$3,800 (RM-BOCC-2013-360)
- Coupeville Chamber of Commerce for Visitor Information Center Facility. Amount: \$23,000 (RM-BOCC-2013-352)
- Coupeville Historic Waterfront Association for Tourism Promotion of MusselFest 2014. Amount: \$2,000 (RM-BOCC-2013-379)
- Design Stanwood for Stanwood Winter Festivals. Amount: \$1,500 (RM-BOCC-2013-408)
- Greater Freeland Chamber of Commerce for Freeland Visitor Information center & Visitor Kiosk. Amount: \$23,000 (RM-BOCC-2013-374)
- Greater Oak Harbor Chamber of Commerce for North Whidbey Tourism Marketing & VIC Operations. Amount: \$23,000 (RM-BOCC-2013-375)
- Greenbank Farm Management Group for Expand Our Weddings. Amount: \$1,800 (RM-BOCC-2013-370)
- Island Arts Council, dba Whidbey Island Arts Council. Amount: \$2,500 (RM-BOCC-2013-353)
- Island County Economic Development Council for Weddings on Whidbey and Events Tour. Amount: \$1,300 (RM-BOCC-2013-354)
- Island County Historical Society Museum for Tourist Services, Heritage Tourism Facility. Amount: \$7,250 (RM-BOCC-2013-361)
- Island County Public Works for Island County Bicycle Touring Maps. Amount: \$2,700 (RM-BOCC-2013-362)
- Island County Public Works for Island County Parks Port-a-Potty Rentals. Amount: \$4,000 (RM-BOCC-2013-364)
- Island County Public Works for Four Springs Reserve. Amount: \$5,000 (RM-BOCC-2013-363)
- Langley Chamber of Commerce for Tourism Promotions, Marketing Fulfillment Program, Visitor Information Center, Accommodation Referral Service & Visitor Kiosk at Highway 525 & Langley Road. Amount: \$23,000 (RM-BOCC-2013-380)
- Meerkerk Rhododendron Gardens for Four Seasons at Meerkerk. Amount: \$2,500 (RM-BOCC-2013-372)
- Northwest Agriculture Business Center (NABC) for Whidbey Island Farm Map 2014. Amount: \$1,600 (RM-BOCC-2013-355)
- Oak Harbor Music Festival for Oak Harbor Music Festival. Amount: 5,000 (RM-BOCC-2013-373)
- PBY Memorial Foundation for Off Island Distribution of Marketing Materials. Amount: \$3,400 (RM-BOCC-2013-381)
- Penn Cove Water Festival for 2014 Penn Cove Water Festival. Amount: \$2,250 (RM-BOCC-2013-382)
- Trust Board of Ebey's Landing National Historical Reserve for Design and Printing of Visitor Map; Jacob Ebey Visitor Center/Ebey's Forever Conference. Amount: \$10,000 (RM-BOCC-2013-409)
- Whidbey Island Conservation District for Whidbey Island Farm Tour 2014. Amount: \$2,000 (RM-BOCC-2013-356)

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Commissioners

MOVED TO THE REGULAR AGENDA

~~Award of Rural County Economic Development Sales Tax Funds for 2013 to the Port of Coupeville – \$70,000~~

General Services Administration

Contract for Provision of Legal Public Defense Services with Island Defense PLLC. Island Defense PLLC will be the primary provider of public defense services, representing indigent clients in Island County Superior, District, Juvenile, Family, and Therapeutic Courts. Amount: \$560,544 per year (RM-GSA-2013-490)

Human Resources

- Employment Contract with Jacquelyn Henderson, Island County Human Services Director
- Employment Contract with Melanie Bacon, Island County Human Resources Director

Human Services

- Contract with Sea Mar Community Health to provide chemical dependency treatment services to eligible persons in Island County. Contract No. HS-54-13; Amount \$72,208 (RM-HS-2013-412)
- Contract Amendment 1 with Opportunity Council to add bridge funding for homeless housing for the Consolidated Homeless Grant. Contract No. HS-03-12(1); Amount: \$12,264 (RM-HS-2013-369)
- Contract Amendment 2 with Opportunity Council to add bridge funding for homeless housing for the Housing and Essential Needs grant. Contract No. HS-46-11(2); Amount: \$3,195 (RM-HS-2013-419)

Natural Resources

- Contract with WA State Recreation and Conservation Office – Salmon Project Agreement. Agreement funds Lead Entity to facilitate implementation of WRIA 6 Salmon Recovery Plan. Contract No. 13-1364P; Amount: \$116,648.77 (RM-DNR-2013-406)
- Contract Amendment 1 with Puget Sound Partnership – Island County Local Integrating Organization on Water Resource Inventory Area (WRIA 6). Amendment continues the support coordination of the Island LIO by increasing budget by \$75,000, extending period of performance through September 30th, 2014, and updating the Statement of Work. Contract No. 2013-49; Amount: \$75,000 (RM-DNR-2013-485)

Public Health

- Contract with Toddler Learning Center – Interagency Agreement for Early Support for Infants and Toddlers Program. Agreement continues early identification services by community health nurses and subsequent referral to Family Resource Coordinators. Contract No. HD-15-2013; Amount: \$0.00 (RM-HLTH-2013-399)
- Contract with Tacoma-Pierce County Health Department—Interlocal Agreement for Foodworker Card Program. Agreement provides online training, testing, and card issuance for food workers. Contract No. 1059-16; Amount: \$0.00 (RM-HLTH-2013-393)

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Public Works – County Roads

- Resolution C-122-13 (R-50-13) Approving Specifications & Authorizing Call for Bids for Crushed Rock Supplies for 2014-2016
- Supplemental Agreement No. 1 – INCA Engineers Inc.; dba Tetra Tech INCA; Boon Road Improvement Project; Extend Completion Date to December 31, 2014 (RM-PW-2013-432) (PW-1320-209)
- Supplemental Agreement No. 6 – Riechhardt & Ebe Engineering, Inc.; East Camano Drive/Elger Bay Road/Monticello Drive Intersection Improvements; Extend Completion Date to May 1, 2014 (RM-PW-2013- 487) (PW-1320-211)
- Supplemental Agreement No. 4 – Otak, Inc.; Survey, Design, Right-of-Way, & Engineering; Time Extension to December 31, 2014 (RM-PW-2013- 488) (PW-1320-216)
- Supplemental Agreement No. 3 – Perteet, Inc.; Terry's Corner – Phase 4; Time Extension to December 31, 2014 (RM-PW-2013- 480) (PW-1320-217)
- Agreement – Rosa M. Abeyta, LLC; On-call Consultant Agreement, Real Estate Negotiator; Amount: \$200,000/Expiration Date December 31, 2016 (RM-PW-2013- 459)(PW-1320- 172)
- Agreement – Appraisal Solutions Northwest, Inc.; On-call Consultant Agreement, Real Estate Appraisal; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 463)(PW-1320- 176)
- Agreement – Cascade Right-of-Way Services, Inc.; On-call Consultant Agreement, Real Estate Negotiator; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013-458)(PW-1320- 171)
- Agreement – Coastal Geologic Services, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 473)(PW-1320-186)
- Agreement- Davido Consulting Group, Inc.; On-call Consultant Agreement; \$300,000/Expiration December 31, 2016 (RM-PW-2013-477)(PW-1320- 190)
- Agreement – Frazier Surveying, LLC; On-call Consultant Agreement; Surveying; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 457)(PW-1320-170)
- Agreement – Geo/Test Services, Inc.; On-call Consultant Agreement; \$200,000/Expiration December 31, 2016 (RM-PW-2013- 478)(PW-1320- 191)
- Agreement- GeoEngineers, Inc.; On-call Consultant Agreement; \$300,000; Expiration December 31, 2016 (RM-PW-2013-462)(PW-1320-175)
- Agreement – G2MZ, LLC dba the Eastman Company; On-call Consultant Agreement; On-call Appraisal Services; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 481)(PW-1320-195)
- Agreement – Gray & Osborne, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-461)(PW-1320-174)
- Agreement – Harmsen & Associates, Inc.; On-call Consultant Agreement; Surveying & Engineering; Amount: \$300,000/Expiration Date December 31, 2016 (RM-PW-2013- 467) (PW-1320-180)
- Agreement – Herman Traffic Engineering; On-call Consultant Agreement; \$150,000/Expiration December 31, 2016 (RM-PW-2013-456) (PW-1320-169)
- Agreement – KPG, P.S.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-480) (PW-1320-193)
- Agreement – Landau Associates, Inc.; On-call Consultant Agreement; Environmental & Geotechnical Engineering Services; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-474) (PW-1320-187)

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- Agreement- Material Testing & Consulting, Inc.; On-call Consultant Agreement; Material Testing & Engineering; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-479) (PW-1320-192)
- Agreement – OTAK, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-464) (PW-1320-177)
- Agreement – Professional Services Industries, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-465) (PW-1320-178)
- Agreement - Reichhardt & Ebe Engineering, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-476) (PW-1320-189)
- Agreement- RH2 Engineering, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 468) (PW-1320-181)
- Agreement – Roland Resources, Inc.; On-call Consultant Agreement; Real Estate Negotiator; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013-466) (PW-1320-179)
- Agreement – Skillings-Connolly, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-455) (PW-1320-168)
- Agreement – SWCA, Inc. dba SWCA Environmental Consultants; On-call Consultant Agreement; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 471)(PW-1320-184)
- Agreement- Tetra Tech, Inc.; On-call consultant Contract; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 475) (PW-1320- 188)
- Agreement- Universal Field Services, Inc.; On-call Consultant Agreement; Real Estate Negotiators; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 469) (PW-1320-182)
- Agreement – Visual Pavement Rating Services, LLC; On-call Consultant Agreement; Pavement Condition Data Collection; Amount: \$150,000/Expiration December 31, 2017 (RM-PW-2013- 470) (PW-1320- 183)
- Agreement – Wesson & Associates, Inc.; On-call Consultant Agreement; Amount: \$150,000/Expiration December 31, 2016 (RM-PW-2013-472) (PW-1320-185)

Public Works - Parks

Hazardous Substances Certification – Recreation & Conservation Office (RCO) & Whidbey Camano Land Trust; Requirement of Project Agreement No. 12-1559A

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve the Consent Agenda as amended (*without Item 27, Award of Rural County Economic Development Sales Tax Funds for 2013 to the Port of Coupeville*), second by Commissioner Emerson. Motion carried 3-0

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REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

Award of Rural County Economic Development Sales Tax Funds for 2013 to the Port of Coupeville - \$70,000

The Council of Governments is recommending an award of Rural County Economic Development Funds to the Port of Coupeville for the fuel floats project not to exceed \$70,000. The next step will be to create an Interlocal Agreement between entities for the funding.

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve an Award of Rural County Economic Development Sales Tax Funds for 2013 to the Port of Coupeville for the fuel floats project in an amount not to exceed \$70,000, second by Commissioner Emerson.

Motion carried 3-0

Commissioners

Recommendation of Re-Appointment to the Sno-Isle Library Board, Position #2

ACTION TAKEN:

Motion by Commissioner Price Johnson to re-appoint Marti Anamosa to the Sno-Isle Library Board, Position #2, second by Commissioner Emerson. Motion carried 3-0

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Assessor

Open Space Taxation Agreement: Applicants Fisher are requesting to have 5 acres put in to the Open Timber classification, Parcel R13220-459-1870, Staff Recommendation Approval

Mary Engle, Assessor, presented the Open Space Taxation Agreement on behalf of Applicants Fisher. She recommended approval.

Public comment was opened and there being none, public testimony was closed.

ACTION TAKEN:

Motion by Commissioner Emerson to approve the Open Space Taxation Agreement for Applicants Fisher, second by Commissioner Price Johnson. Motion carried 3-0

Assessor

Open Space Taxation Agreement: Applicants Carruth are requesting to have 8.1 acres put in to the Open Timber classification, Parcel R32904-036-3290, Staff Recommendation Approval

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Ms. Engle then introduced an Open Space Taxation Agreement for Applicants Carruth, recommending approval.

Public comment was opened and there being none, public testimony was closed.

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve the Open Space Taxation Agreement for Applicants Carruth, second by Commissioner Emerson. Motion carried 3-0

Open Space Taxation Agreement: Applicants Pittman and Morrill are requesting to have 13 acres put in to the Open Timber classification, Parcel R13106-452-3460, Staff Recommendation Approval

Ms. Engle presented the remaining Open Space Taxation Agreement on behalf of Applicants Pittman and Morrill, recommending approval.

Public comment was opened and there being none, public testimony was closed.

ACTION TAKEN:

Motion by Commissioner Price Johnson to approve the Open Space Taxation Agreement for Applicants Pittman and Morrill, second by Commissioner Emerson. Motion carried 3-0

Budget

Resolution C-117-13 Amending the 2013 Island County Budget to recognize unforeseen changes in revenues and expenditures that have occurred since adoption of the County's annual budget

Elaine Marlow, Budget Director, indicated this to be the third budget amendment for 2013 covering virtually all funds.

Public comment was opened and there being none, public testimony was closed.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Resolution C-117-13 Amending the 2013 Island County Budget, second by Commissioner Emerson. Motion carried 3-0

Planning & Community Development

PBRS 277/12, Earth Sanctuary, LLC: the applicants own a total of 70.03 acres, 62.03 of which they are proposing to enroll in the PBRS program. A portion of the 62.03 acres is classified as Designated Forest and, upon approval from the legislative authority, will be reclassified under Island County's PBRS pursuant to RCW 84.34.155 and will be exempt from additional tax in accordance with ICC 3.40.180.B and WAC 458-30-325.

David Wechner, Planning Director and William Simpson, Long Range Planner provided the staff report.

Public comment was opened and there being none, public testimony was closed.

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ACTION TAKEN:

Motion by Commissioner Price Johnson to approve PBRS 277/12, Earth Sanctuary, LLC, second by Commissioner Emerson. Motion carried 3-0

Planning & Community Development

Ordinance C-123-13 (PLG-11-13) Amending the Island County Comprehensive Plan and Chapter 17.03 Island County Code (ICC) to Incorporate Changes to the Land Use Map and Development Regulations for the Greenbank Farm Special Review District

Messrs. Wechner and Simpson again provided the staff report.

Public comments were offered by:

- Garrett Newkirk
- Marshall Bronson, President, Coupeville Port District

There being no additional comment, public testimony was closed.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Ordinance C-123-13 (PLG-11-13) Amending the Island County Comprehensive Plan and Chapter 17.03 Island County Code (ICC) to Incorporate Changes to the Land Use Map and Development Regulations for the Greenbank Farm Special Review District, second by Commissioner Emerson. Motion carried 3-0

*ADDED TO THE AGENDA AS A NEW ITEM AT COMMISSIONER EMERSON'S REQUEST
Discussion Regarding Temporary Event Policy 002/13*

ACTION TAKEN:

Motion by Commissioner Emerson to repeal Temporary Event Policy 002/13 and return the policy to Work Session for additional consideration. Motion failed for lack of a second.

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

Board Members provided their respective comments and announcements.

ACTION TAKEN:

Motion by Commissioner Johnson to adjourn the meeting, second by Commissioner Price Johnson. Motion carried 3-0

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There being no further business to come before the Board the meeting adjourned at 7:08 p.m.
The Board will meet next in Regular Session on January 6, 2014 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Kelly Emerson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson
Clerk of the Board